

# Public Document Pack

**Bill Cullen** MBA (ISM), BA(Hons) MRTPI  
*Chief Executive*

Date: 25 September 2019



**Hinckley & Bosworth  
Borough Council**

**To: Members of the Scrutiny Commission**

Mr MR Lay (Chairman)  
Mr C Ladkin (Vice-Chairman)  
Mr P Williams (Vice-Chairman)  
Mr JMT Collett  
Mr DS Cope  
Mrs MJ Crooks

Mr SM Gibbens  
Ms A Pendlebury  
Mr MC Sheppard-Bools  
Mr R Webber-Jones  
Mr HG Williams

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor,

The Chairman has agreed to accept the enclosed additional item of business for the meeting of the **SCRUTINY COMMISSION** on **THURSDAY, 3 OCTOBER 2019**.

Please place this with your papers for the meeting.

Yours sincerely

Rebecca Owen  
Democratic Services Manager

**SCRUTINY COMMISSION - 3 OCTOBER 2019**

**LATE ITEM**

12. BUSINESS RATES PILOT - PROPOSED SPEND (Pages 1 - 4)
13. CORPORATE PLAN 2017 - 2021 ANNUAL STATEMENT OF COMMITMENT (Pages 5 - 10)
14. OFF STREET PARKING PLACES ORDER - VARIATION OF CHARGING TIMES (Pages 11 - 14)
15. REPORT OFF STREET CAR PARKING ORDER, 03/09/2019 STRATEGIC LEADERSHIP TEAM (Pages 15 - 28)



**Hinckley & Bosworth  
Borough Council**

**FORWARD TIMETABLE OF CONSULTATION AND DECISION MAKING**

**SCRUTINY  
COUNCIL**

**17 October 2019  
5 November 2019**

**WARDS AFFECTED: ALL WARDS (Hinckley)**

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**BUSINESS RATE PILOT – PROPOSED SPEND**

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**Report of Head of Finance**

**1. PURPOSE OF REPORT**

- 1.1 To provide an update on the areas of proposed spend on schemes to be funded from the HBBC share of the business rate pilot gain for the 2019/20 estimated at £0.5m.

**2. RECOMMENDATION**

- 2.1 That members approve the area project areas of spend and the use of the business rate equalisation reserve for it funding.

**3. BACKGROUND TO THE REPORT**

- 3.1 The success of the business rate pilot bid for 2019/20 it is estimated that HBBC share of the gain will be £0.5m; this has been placed in the business rates equalisation reserve until approved for use. As part of the bid there were certain commitments made that mean the gain needs to be spent almost equally in two main areas:

- Financial Sustainability, and
- Housing & Commercial Infrastructure.

The spend is general fund expenditure and should normally be on top of current budgeted spend to demonstrate clear benefit deriving from the pilot.. If the funds are used for HRA costs, the general fund can loan the amount to the HRA and charge interest.

- 3.2 Financial sustainability is expenditure that leads to savings, preferably on an ongoing basis. Housing and Commercial Infrastructure relates to physical and organisational structures and facilities that relate to these areas.
- 3.3 The areas that have been proposed are noted in the table below:

Description	2019/20	2020/21	Total
<b>Financial Sustainability tranche:</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
<b>Town Centre (Heritage)</b>	65	50	115
<b>Town centre car parks (Electric Vehicles Charging Points)</b>	25	0	25
<b>Housing &amp; Commercial Infrastructure tranche:</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
<b>Public realm scheme (Improved Signage)</b>	125	125	250
<b>Improved security (CCTV- Expansion to key sites)</b>	40	70	110
<b>Sub-total</b>	<b>165</b>	<b>195</b>	<b>360</b>
<b>Total</b>	<b>255</b>	<b>245</b>	<b>500</b>

### **Town Centre (Heritage)**

This funding can be used as part of the Borough Councils required contribution towards the £2m Hinckley Town Centre Heritage Action Zone. The Council's expression of interest to Historic England to deliver a Heritage Action Zone was successful, with projects including a shop front improvement scheme, public realm improvements, historic building conversions, and a Cultural Programme are now be developed in more detail. It is expected that the Borough Council's overall required contribution will be circa £400,000.

### **Town centre car parks (Electric Vehicles Charging Points)**

The £25,000 will go towards the placing of 8 charge points on 2 Hinckley town centre car parks, still to be identified. This is part of the plan to increase capacity to 24 points (12 on each of the 2 car parks) as demand increases. There will be additional cost for increased capacity which is not covered by the pilot. Current demand is based on 197 EV's registered in our Borough, government policy is that all vehicles need to be electric by 2030 so demand is expected to increase.

### **Public realm scheme (Improved Signage)**

Public Realm Scheme spend would support the following:

- The Hinckley Town Centre Public Realm Masterplan identifies several key sites for environmental improvements. This project will involve these sites and will create new public spaces, new paving and street furniture and will enhance way finding. The overall improvement of the public realm will aid the regeneration of this market town by creating an area that is attractive to shoppers, the local community and will attract more visitors and encourage businesses to locate to the town.

- Installation of Variable Message Signs (VMS) at strategic locations around Hinckley Town Centre to provide real-time parking information, reduce traffic congestion and harmful emissions, improve accessibility to increase number of visitors/shoppers to town centre and encourage safer driving behaviour.

### **Improved security (CCTV- Expansion to key sites)**

This expenditure will be Linked to the Town Centre Partnership representatives of the CCTV Working Group have looked at the future need of the system and new camera locations for Hinckley's CCTV coverage. Eight priority locations have been identified.

As part of the Town Centre Management role, several Parish Councils have asked for assistance and the possibility of having CCTV systems installed that would link to the Borough Council's CCTV control room. To ensure an equitable approach, it is proposed that a central rural pot (£40,000) is established, which will assist Parishes in their funding quests. Criteria would need to be established on the % funding which could be aligned per project.

### **Other considerations**

The current forecast for the gain from the business rate pilot is £509,000. This extra gain of £9,000 will go towards improvements in the IT service to delivery efficiencies up to a maximum of £15,000

#### **4. EXEMPTIONS IN ACCORDANCE WITH THE ACCESS TO INFORMATION PROCEDURE RULES**

4.1 None

#### **5. FINANCIAL IMPLICATIONS [AW]**

5.1 Contained within the report.

#### **6. LEGAL IMPLICATIONS [MR]**

6.1 None arising directly from this report

#### **7. CORPORATE PLAN IMPLICATIONS**

7.1 The additional funding will help to deliver Corporate Plan priorities.

#### **8. CONSULTATION**

8.1 The areas of spend have been agreed with all Leicestershire Local Authorities .

#### **9. RISK IMPLICATIONS**

9.1 It is the Council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

9.2 It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project

have been identified, assessed and that controls are in place to manage them effectively.

- 9.3 The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) Risks		
Risk Description	Mitigating actions	Owner
None		

## 11. CORPORATE IMPLICATIONS

- 11.1 By submitting this report, the report author has taken the following into account:

- Community Safety implications
- Environmental implications
- ICT implications
- Asset Management implications
- Procurement implications
- Human Resources implications
- Planning implications
- Data Protection implications
- Voluntary Sector

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Background papers: None

Contact Officer: Ashley Wilson x5609  
Executive Member: Councillor Chris Ladkin



Hinckley & Bosworth  
Borough Council

FORWARD TIMETABLE OF CONSULTATION AND DECISION MAKING

COUNCIL

WARDS AFFECTED: ALL WARDS

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## CORPORATE PLAN 2017 - 2021 ANNUAL STATEMENT OF COMMITMENT

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### Report of Chief Executive

#### 1. PURPOSE OF REPORT

- 1.1 To report on the outcomes of a recent exercise with the new Administration to identify the key priorities within the Council's Corporate Plan that will be its focus over the next two years.

#### 2. RECOMMENDATION

- 2.1 That Council note and endorse the Corporate Plan Annual Statement of Commitment attached as an appendix to this report.

#### 3. BACKGROUND TO THE REPORT

- 3.1 The Council unanimously approved the current Corporate Plan 2017-2021 in February 2017. The Plan sets the overall vision as "A Place of Opportunity". It seeks to deliver our vision in creating great places to live, work and relax in. To have great places to go and shop, visit and be entertained and to provide opportunities to help our communities stay safe, healthy and active. It also seeks to promote places to invest in to improve the range and quality of local job opportunities.
- 3.2 Following the May 2019 elections an exercise was conducted with the new incoming Administration to identify the priority focus of activity and initiatives to help deliver the Corporate Plan objectives.
- 3.3 The priority initiatives and projects of the adopted Corporate Plan are set out under the three core themes and included in the attached appendix. The key themes are:

- |                   |   |
|-------------------|---|
| <i>People</i>     | - <i>helping people stay healthy, active and protected from harm</i>                                      |
| <i>Places</i>     | - <i>creating clean and attractive places to live and work</i>  |
| <i>Prosperity</i> | - <i>encouraging economic growth, attracting businesses, improving skills and supporting regeneration</i> |

- 3.4 A key cross-cutting theme underpinned by the motion agreed at last Council is to seek to work towards the objection of being a carbon neutral borough by 2030 and an Action Plan will be prepared to identify the key initiatives which will help the Council achieve this aim.

4. EXEMPTIONS IN ACCORDANCE WITH THE ACCESS TO INFORMATION PROCEDURE RULES

- 4.1 None.

5. FINANCIAL IMPLICATIONS (AW)

- 5.1 None directly from this report. Any changes to current forecast spend due to Corporate Plan commitments will be reported to Members as needed under current standing order requirements.

6. LEGAL IMPLICATIONS (FA)

- 6.1 The recommendations in this report do not give rise to legal implications. Legal implications in respect of any specific project and initiative will be reported where necessary in accordance with the Council's constitutional requirements.

7. CONSULTATION

- 7.1 Consultation will be undertaken on the initiatives and projects identified in this report,

8. RISK IMPLICATIONS

- 8.1 The following significant risks associated with this report / decisions were identified in respect of this report:

Management of significant (Net Red) Risks		
Risk Description	Mitigating actions	Owner
Failure to deliver on key Corporate Plan Commitments	Strategies and plans that underpin the delivery of the Corporate Plan will be monitored and reviewed via the Council's Corporate Performance Framework.	SLT

9. CORPORATE IMPLICATIONS

- 9.1 Corporate implications will be determined on specific initiatives and commitments arising from this report.

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Background papers: None  
Contact Officer: Bill Cullen  
Executive Member: Councillor Stuart Bray



### Annual Statement of Commitment 2019 to 2020

The Council's four-year Corporate Plan aims to deliver our vision in creating great places to live, work and relax in in the period to 2021. The priorities of the Plan are brought together under three clear headings of People, Places and Prosperity. This annual statement sets out our key commitments under that Plan for 2019/20.



## PEOPLE

Helping people to stay healthy, active and protected from harm

### What's going to happen

- We will champion initiatives to improve the health of our residents.
- We will work with our NHS partners to bring about new and improved facilities at Hinckley Health Centre and Community Hospital including consideration of our longer term aspiration to provide a Walk in Centre in Hinckley.
- We will continue to support our residents to enable them to live healthy lives in their homes through our integrated housing support offer.
- We will delivery physical activity programmes and expand our membership offer via Hinckley Leisure Centre to promote more active and healthy lifestyles.
- We will commission further initiatives through our partners to make the most of our thriving voluntary and community sector and celebrate success through our Making a Difference Awards.
- We will deliver initiatives with our partners linked to our Prevention Strategy and Community Safety Strategy that tackle anti-social behaviour and crime to keep our communities safe.
- We will work to prevent homelessness and to support homeless people into appropriate accommodation.
- We will offer a range of general and bespoke support services to help people manage their tenancies successfully.







# PLACES

Creating clean and attractive places to live and work

## What's going to happen

- We will keep our town centre vibrant by developing plans for public realm improvements, organising events and expanding free parking in key areas of the town.
- We will retain ownership of 'Block C' of the Crescent and continue to market vacant units and develop plans for community use and pop up shops.
- We will continue to press for key highway investment and improvements including the A5, local junction improvements and introduction of variable message signs in Hinckley town centre.
- We will progress development opportunities on local plan and NDP sites and deliver new affordable housing schemes.
- We will agree a council house development programme including the delivery of the Ambion Court sheltered scheme in Market Bosworth.
- We will use our powers to improve the quality of new and existing homes and to provide for the rural housing needs of the Borough.
- We will work hard to protect and enhance our parks and secure Green Flag status for our premier parks and promote further community involvement and use of these spaces.
- We will introduce campaigns to tackle litter, graffiti and fly tipping in the area.
- We will continue to promote recycling across the borough by encouraging our residents to recycle even more.
- We will minimise the number of empty homes in the Borough and work to bring them back into use.
- We will produce an Action Plan setting out how we are working towards being a carbon neutral borough by 2030.







# PROSPERITY

Encouraging sustainable economic growth, attracting businesses, improving skills and supporting regeneration

## What's going to happen

- We will refresh our economic development strategy to boost opportunities for local businesses.
- We will support town centre initiatives and our rural 'town teams' to enhance footfall in our local centres through organising events, encouraging digital initiatives and promoting our centres.
- We will help secure additional infrastructure to support new development including MIRA Enterprise Zone by working in partnership with government agencies and our Local Economic Partnerships to secure funding investment.
- We will expand our free parking offer in Hinckley town centre to retain and boost footfall in the town centre.
- We will work with our tourism partners to support increased investment in our key tourism destinations such as Twycross Zoo and secure funding for the implementation of a major sculpture trail to commemorate the 1485 Battle of Bosworth.
- We will work with local schools and colleges and employers to promote career opportunities including organising career networking events, extending the Primary Engineer Programme and promoting more apprenticeship opportunities.
- We will continue to operate our own apprenticeship and placement scheme targeting nine over the year.
- We will start construction works on our new crematorium facility.



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Hinckley & Bosworth  
Borough Council

*A Borough to be proud of*

## FORWARD TIMETABLE OF CONSULTATION AND DECISION MAKING

HINCKLEY AREA COMMITTEE      7 OCTOBER 2019  
COUNCIL                              5 NOVEMBER 2019

WARDS AFFECTED: Hinckley wards

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## OFF STREET PARKING PLACES ORDER – VARIATION OF CHARGING TIMES

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### Report of Director Environment and Planning

#### 1. PURPOSE OF REPORT

- 1.1 To inform members of the intended proposal to vary the Off Street Parking Places Order.

#### 2. RECOMMENDATION

2.1 That Council:-

- a) approves the proposed variation to the Off Street Parking Places (Hinckley and Bosworth) Order 2014.
- b) delegates authority to the Head Of Street Scene Services to publish a notice of proposals in relation to the Off Street Parking Places (Hinckley and Bosworth) Order 2014 as detailed in section 3.
- c) delegates authority to the Head of Street Scene Services, subject to there being no objections received within the relevant statutory period, to make the order and publish the notice of making.
- d) requires that where there are objections received, a written report be produced by the Head of Street Scene Services detailing the objections and that authority be delegated to the Director of Environment and Planning and the Executive Member with responsibility for Car Parks, in conjunction with the Legal Services Manager, to consider such objections and consider whether the variation to the order should be confirmed or not.

#### 3. BACKGROUND TO THE REPORT

- 3.1 The Council is able to control parking within its administrative area through the production of an Off Street Parking Places Order under the Traffic Regulation Act 1984. The variation to the Order recommended within this report sets out the terms

and conditions for use of Council owned car parks, and the charges and penalties which apply to those using the car parks. Once made, it would form the legal basis from which all future charges and enforcement actions are made.

- 3.2 The proposed variation introduces 264 free parking spaces after 3pm to support Hinckley Town centre, and 133 free parking spaces prior to 8.30am to support residents where there is limited on street parking.
- 3.4 Free parking after 3pm would apply on the following car parks giving good coverage across the town centre:
  - Trinity East Car Park
  - Castle Car Park (former Co-op site)
  - Lower Bond Street Car Park
- 3.5 Free parking before 8.30am would apply to
  - Lower Bond Street Car Park
  - Thorneycroft Car Park
- 3.6 Charging periods on all other pay and display car parks would remain as 8am – 6pm Monday to Saturday inclusive.
- 3.7 Consultation on changes to the order will take place in November / December 2019.

#### 4. EXEMPTIONS IN ACCORDANCE WITH THE ACCESS TO INFORMATION PROCEDURE RULES

- 4.1 This report is to be taken in open session.

#### 5. FINANCIAL IMPLICATIONS [AW]

- 5.1 The loss of income is estimated to be £31,600 in total, based on the times of free parking in the car park noted being:
  - Free after 3pm, reduction in income will be £30,100
  - Free before 8.30am, reduction in income will be £1,500

This can be funded for up to four years from the Special Expenses Area earmarked reserve, if continued after this period the costs would fall on the general Fund.

Costs to vary order / amend signage can be covered from existing revenue budgets, and where practical will be combined with other variations to the order to minimise costs.

#### 6. LEGAL IMPLICATIONS [FA]

- 6.1 The Council has the statutory power to vary and make off-street parking places and control those places under section 32, 35 and Schedule 9 of the Road Traffic Regulation Act 1984. The legal implications are referred to in this report.

#### 7. CORPORATE PLAN IMPLICATIONS

- 7.1 The variation to the parking places order supports the following Corporate Plan aims:
  - Places: ensure the transport and community infrastructure can support growth.
  - Prosperity: support the regeneration of our town and village centres.

## 8. CONSULTATION

- 8.1 The variation to the Order will be open to public consultation for 28 days of the notice of proposals, or, if later, the end of the Council's compliance with the publicity and deposit rules. Objections must be in writing and state the grounds for objection. responses received will be fully considered before the making of the variation to the order.

## 9. RISK IMPLICATIONS

- 9.1 It is the Council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.
- 9.2 It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.
- 9.3 The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) Risks		
Risk Description	Mitigating actions	Owner
Failure to make and implement the Order – loss of revenue and control over parking	Ensure Order is promptly advertised, made and implemented	Caroline Roffey

## 10. KNOWING YOUR COMMUNITY – EQUALITY AND RURAL IMPLICATIONS

- 10.1 No changes are proposed to the provision of free car parking for blue badge holders.
- 10.2 The increased number of permits available for residents should assist residents living near the town centre.

## 11. CORPORATE IMPLICATIONS

- 11.1 By submitting this report, the report author has taken the following into account:
- Community Safety implications
  - Environmental implications
  - ICT implications
  - Asset Management implications
  - Procurement implications
  - Human Resources implications
  - Planning implications
  - Data Protection implications
  - Voluntary Sector

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Background papers: None

Contact Officer: Caroline Roffey x5782

Executive Member: Councillor S Bray

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## Hinckley & Bosworth Borough Council

### FORWARD TIMETABLE OF CONSULTATION AND DECISION MAKING

EXECUTIVE  
COUNCIL

5 November 2019

WARDS AFFECTED: Burbage St Catherines and Lash Hill  
Hinckley Clarendon  
Hinckley Castle

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### Variation to Off Street Parking Order

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#### 1. PURPOSE OF REPORT

- 1.1 To seek Members' approval to vary 2016 Off Street Parking Places Order.
- 1.2 To seek Members' approval to implement a method of parking control on designated HBBC Housing land.

#### 2. RECOMMENDATION

- 2.1 Council approve the proposed variation (No 4) to the Off Street Parking Places (Hinckley and Bosworth) Order 2016, as amended in 2018 (Appendix A), to incorporate Housing Land, namely:
  - Westfield Court Residents Car Park, Westfield Road, Hinckley, LE10 0QR
  - Castle Court Residents Car Park, Brookside, Burbage, LE10 2TL
  - Royal Court Royal Court, Station Road, Hinckley, LE10 1BH.
- 2.2 Delegate authority to the Anti Social Behaviour and Tenancy Manager to publish a notice of proposals and undertake the consultation process in relation to variation to the Off Street Parking Places (Hinckley and Bosworth) Order 2018.
- 2.3 Subject to there being no objections received within the relevant statutory period that authority be delegated to the Anti Social Behaviour and Tenancy Manager to make the order and publish the notice of making.
- 2.4 Where there are objections received that a written report be produced detailing the objections and that authority be delegated to the Director (Community Services) and the Executive Member with responsibility for Housing Land in conjunction with the Legal Services Manager to consider such objections and consider whether the variation to the order should be confirmed or not.

- 2.5 Delegated authority to the Anti Social Behaviour and Tenancy Manager to make minor variations to the order upon receipt of any objections.

### 3. BACKGROUND TO THE REPORT

- 3.1 The Council is able to control parking within its administrative area through the production of an Off Street Parking Places Order under the Traffic Regulation Act 1984. The current Car Parking Places Order was approved in 2014 and was subsequently amended in 2016 and 2018. This report seeks a further amendment to include housing land. Specifically, the car parks with ongoing nuisance parking issues which continue to negatively affect residents of Hinckley and Bosworth Council.

- 3.2 A variation to the existing 2016 Order, as amended in 2018, is proposed.

- 3.3 Key changes included within the variation are:-

- Resident permits and visitor permits to be introduced to all residents of Westfield Court, Westfield Road, Hinckley, LE10 0QR.
- Resident permits and visitor permits to be introduced to all residents of Castle Court, Brookside, Burbage, LE10 2TL.
- Resident permits and visitor permits to be introduced to all residents of Royal Court, Station Road, Hinckley, LE10 1BH.  
(Detailed in Appendix B)

- 3.4 The proposed amendments to the current order will ensure that the council is able to effectively challenge persistent nuisance parking issues which affect the three Housing owned car parks that have been identified as problematic in the following ways:

- 3.5 **Westfield Court Car Park** is opposite Westfield Junior School. During the school drop off and collection times, many parents or guardians use Westfield Court Car Park to park their vehicles whilst dropping off or collecting their children from school. Residents of Westfield Court are predominantly over 55, many of whom have health concerns. On a number of occasions the emergency services have been prevented from gaining access to the complex due to nuisance and inconsiderate parking from those visiting the school. Furthermore, on a daily basis, many residents are prevented from being able to move their cars in or out of the car park due to inconsiderate visitors to the school blocking their cars in. When residents have challenged those using the car park, they have been met with animosity and verbal abuse.

- 3.6 **Castle Court Car Park** is situated on Brookside, Burbage, in close proximity to the train station. Castle Court is a sheltered scheme and is residence to many vulnerable individuals. Castle Court Car Park is being used by non residents including commuters who use the nearby train station. It is also used by those residents living on Brookside, who could park on their own road. Several residents from Brookside have also created their own access from Castle Court Car Park into their own gardens. The use of the car park has previously and continues to cause nuisance and alarm to many residents of Castle Court, particularly those with mobility issues who are prevented from park close to the entrance.

- 3.7 **Royal Court Car Park** is situated on Station Road, Hinckley. It is in close proximity to the train station and Hinckley Town Centre. Royal Court is a sheltered scheme and

is residence to vulnerable and elderly individuals. Royal Court Car Park is being used by commuters using the train station, and visitors to the Town Centre. This is causing alarm and distress to residents of the scheme, particularly those with mobility issues who would like to be able to park their own cars within the car park and are sometimes prevented from doing so.

3.8 The proposed amendments to the current Order would alleviate many issues for local residents living in Westfield Court, Castle Court and Royal Court and would allow them to peacefully enjoy the surrounding areas of their properties without any concern for restricted access to emergency services or limited access for their own use of the car parks at specified times. Informal consultation has already taken place with residents within the Sheltered Housing schemes to be affected. Those consulted with are in support of the proposed amendments to the car parking order.

3.9 In order to implement the car parking order in these areas, reliance will be on the existing enforcement officers to enforce against anyone who has not presented a permit. Once the order is in place, the ASB and Tenancy Management team will inform the enforcement officers if the order is being continually breached. Only then will the enforcement officers be requested to specifically target these areas. In this way, we can ensure that the enforcement officers remain able to respond to the most problematic areas across the borough.

#### 4. FINANCIAL IMPLICATIONS (CS)

4.1 All the changes to car park designations have been reflected within the 2019/20 budget.

4.2 Costs to progress the Order (publicity and consultation) are estimated to be £4k. The costs will be met from a Community Initiative fund.

#### 5. LEGAL IMPLICATIONS (FA)

5.1.1 The Council has the statutory power to vary and make off-street parking places and control those places under section 32, 35 and Schedule 9 of the Road Traffic Regulation Act 1984. The legal implications are referred to in this report.

#### 6. CORPORATE PLAN IMPLICATIONS

6.1 The proposed amendments to the Car Parking Places Order support the priority ambition of corporate plan with regards to:

- Enabling and inspiring older people to make the most of later life
- Supporting vulnerable people and those who are most in need
- Take measures to reduce anti social behaviour and protect people from harm

#### 7. CONSULTATION

7.1 The variation to the Order will be open to public consultation for 21 days of the notice of proposals, or, if later, the end of the Council's compliance with the publicity and deposit rules. Objections must be in writing and state the grounds for objection.

#### 8. RISK IMPLICATIONS

8.1 It is the Council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

- 8.2 It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.
- 8.3 The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) Risks		
Risk Description	Mitigating actions	Owner
Failure to make the order could prevent an emergency service response from being enabled	Implementation of the variation and subsequent enforcement	Kim Fearn
Failure to make and implement the order could have a negative impact on the wellbeing of residents and create a lack of confidence in the council	Ensure the Order is promptly advertised, made and implemented	Kim Fearn
Implementation of the amendments could lead to more vehicles parking on the street, again causing a nuisance to residents	Ensure all those concerned are aware of the amendments at the earliest opportunity eg. schools and other nearby residents so they can accommodate for the changes.	Kim Fearn

## 9. KNOWING YOUR COMMUNITY – EQUALITY AND RURAL IMPLICATIONS

- 9.1 Blue badge holders will continue to get free parking in council owned car parks.

## 10. CORPORATE IMPLICATIONS

- 10.1 By submitting this report, the report author has taken the following into account:
- Community Safety implications
  - Environmental implications
  - ICT implications
  - Asset Management implications
  - Human Resources implications
  - Planning Implications

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Background papers: Appendix A: Variation to HBBC Off Street Parking Places Order 2018  
Appendix B: Maps of proposed areas to include within revised area.

Contact Officer: Kim Fearn/Madeline Shellard ext 5746  
Executive Member: Cllr Michael Mullaney

**HINCKLEY & BOSWORTH BOROUGH COUNCIL THE DISTRICT OF HINCKLEY & BOSWORTH  
(OFF-STREET PARKING PLACES) (VARIATION) (NO. 3) ORDER 2017**

Hinckley & Bosworth Borough Council (the “Council”) in exercise of its powers under Section 32 and 35 of the Road Traffic Regulation Act 1984 (as amended) (hereinafter referred to as “the Act of 1984”) Schedule 9 to the Act of 1984, the Traffic Management Act 2004 (hereinafter referred to as “the Act of 2004”) and all other enabling powers and with the consent of Leicestershire County Council in accordance with Section 39 (3) of the Act of 1984 and the Act of 2004 and after consultation with the Chief Officer of Police in accordance with Part III of Schedule 9 to the Act of 1984 hereby make the following Order.

**PART 1: PRELIMINARY**

1. **Title**

This Order may be cited as the District of Hinckley & Bosworth (Off-Street Parking Places) (Variation) (NO. 3) Order 2018.

2. **Commencement and Effect**

This Order shall come into operation on the [ ] day of [ ] 2018.

Save as varied by this Order the District of Hinckley & Bosworth (Off Street Parking Places) Order 2014 (the “2014 Order”) and the Hinckley & Bosworth (Off-Street Parking Places) (variation) Order 2016 (the “2016 Order”) and the Hinckley & Bosworth Borough (Off-Street Parking Places) (variation) (no.2) 2016 (the “2016 Order No.2”) will continue to apply.

3. With effect from the [ ] day of [ ] 2018 the 2014 Order and 2016 Order and the 2016 Order No.2 shall have effect with the following variations.

**PART 2: AMENDMENTS**

4. Schedule 1 to the 2014 Order is replaced by Schedule 1 to this Order.  
The following amendments have been made to Schedule 1:-

- a. Trinity Lane East Car Park is changed to a short stay car park.
- b. Amendments to the scale of charges for all car parks.
- c. Changes to the boundary of Castle Car Park.
- d. Maximum stay of 3 hours on Church walk and St Marys car parks (including blue badge holders bays). No return within 2 hours.

5. In addition to the existing long stay resident permits (type 1) introduce the following new residents permits:-

- a. 25 short stay residential parking permits valid from 3pm to 10pm daily for use in all Council operated car parks, subject to availability of parking places.
- b.

- c. 12 long stay residential parking permits (Type 2) valid from 3pm to 8.00am on Weekdays and all day Lower Bond street car park (6) and Druid Street (6), subject to availability of parking places.
- 6. Amendment of the long stay parking permit to be valid on the following: Trinity Lane West Car Park; Trinity Vicarage Car Park; Lower Bond Street Car Park; Holliers Walk Car Park; Alma Road Car Park; Druid Street Car Park; Thorny Croft Car Park.
- 7. Addition of new long stay parking permits to include all car parks specified at (7) and at Castle Car Park limited to 40 only and incurring an extra cost.
- 8. Addition of 5 residential parking permits in respect of residential parking bays at Oaks Way Earl Shilton which is own edged on the plan entitled 'Oaks Way Earl Shilton'.
- 9. Addition of 2 designated parking spaces at the Leisure Centre Car Park for exclusive use of mini-buses on Weekdays between the hours of 9am and 4pm.
- 10. Addition of a designated limited waiting bay for coaches at Leisure Centre Car Park subject to a maximum stay of 30 minutes and no return within 60 minutes.
- 11. Addition of 1 designated parking space for motorcycles only at the Leisure Centre Car Park.
- 12. Addition of a limited waiting bay on the Leisure Centre Car Park service road (shown edged red on the plan entitled 'Leisure Centre Car Park service road') subject to a maximum stay of 30 minutes and no return within 30 minutes.
- 13. Designation of limited waiting for existing disabled parking bays (maximum stay 3 hours – not return within 3 hours).
- 14. The introduction of a cashless (chip and pin and /or contact less), to be phased in, subject to requirement, at all pay and display machines presently servicing Council operated car parks subject to this Order.
- 15. Addition of a "Leisure Centre gym members permit" which is issued by the Leisure Centre Provider on behalf of in accordance with the Council's Conditions for Issuing Parking Permits for the time being in force which entitles a vehicle to park in the Leisure Centre Car Park from 4pm to 6pm free of charge.

### **PART 3: INTERPRETATION**

#### **16. Interpretation**

For the purpose of this Order –

- a. The residential parking permits provided by the Council are strictly on the basis of one permit to one named vehicle.
- b. A "Weekday" means any day which is not a Saturday or a Sunday.

**GIVEN** under THE COMMON SEAL of THE BOROUGH COUNCIL OF HINCKLEY AND BOSWORTH on the day of 2017.

**THE COMMON SEAL of THE BOROUGH COUNCIL OF HINCKLEY AND BOSWORTH**

Was hereunto affixed this in the presence of:

Authorised Officer

**HINCKLEY & BOSWORTH BOROUGH COUNCIL  
THE DISTRICT OF HINCKLEY & BOSWORTH (OFF-STREET PARKING PLACES) (VARIATION) (NO.3) ORDER  
2017  
SCHEDULE 1**

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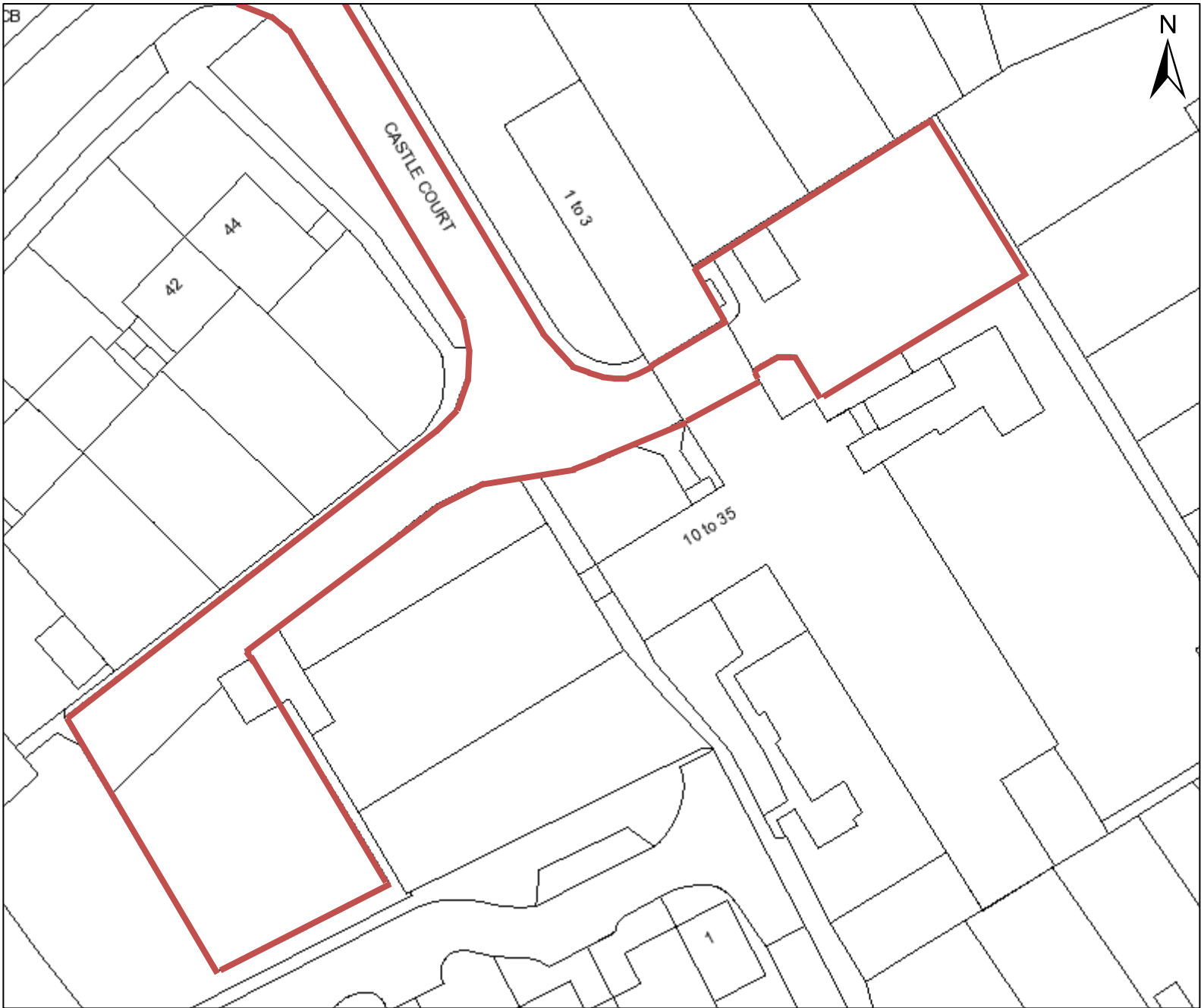
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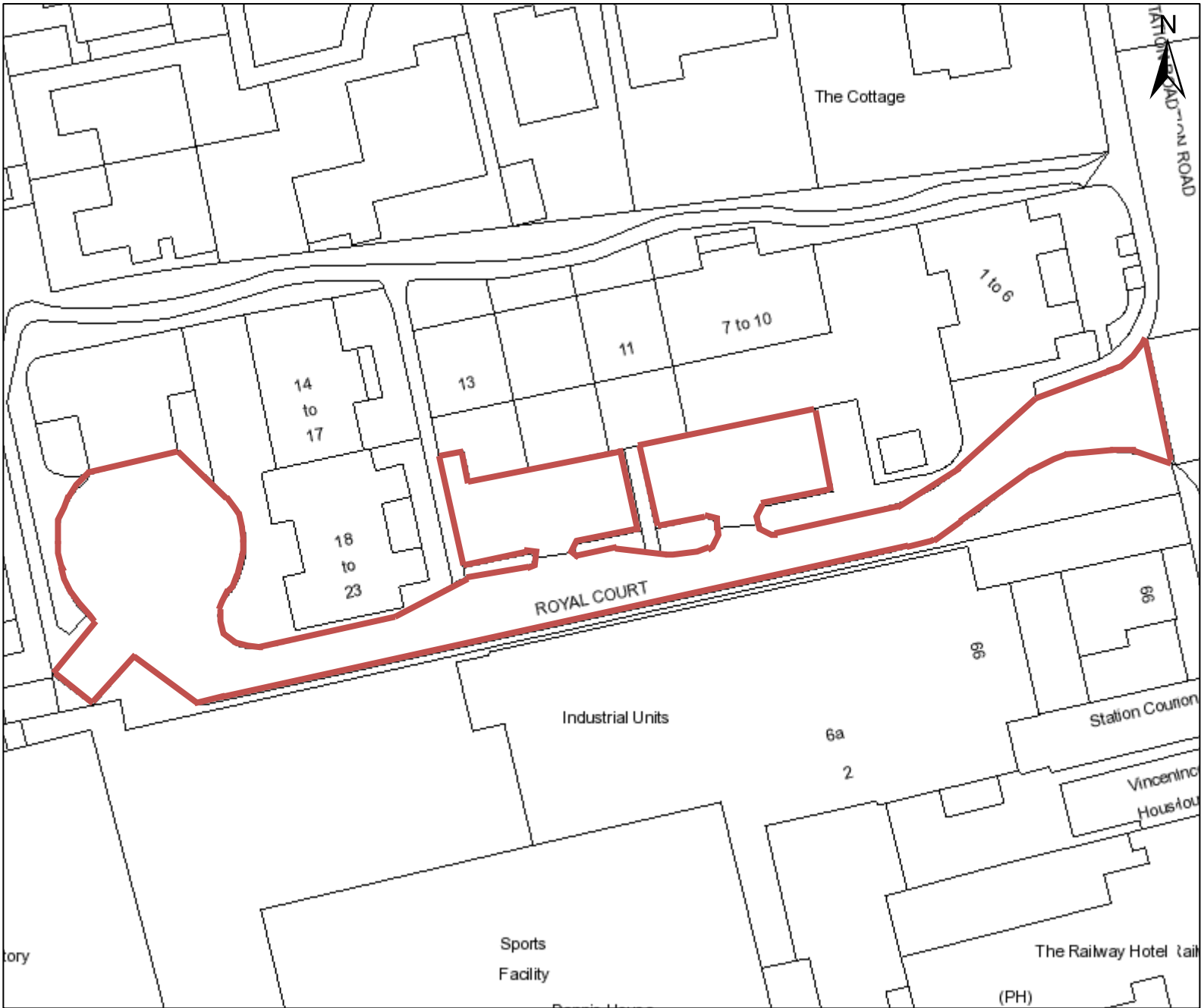
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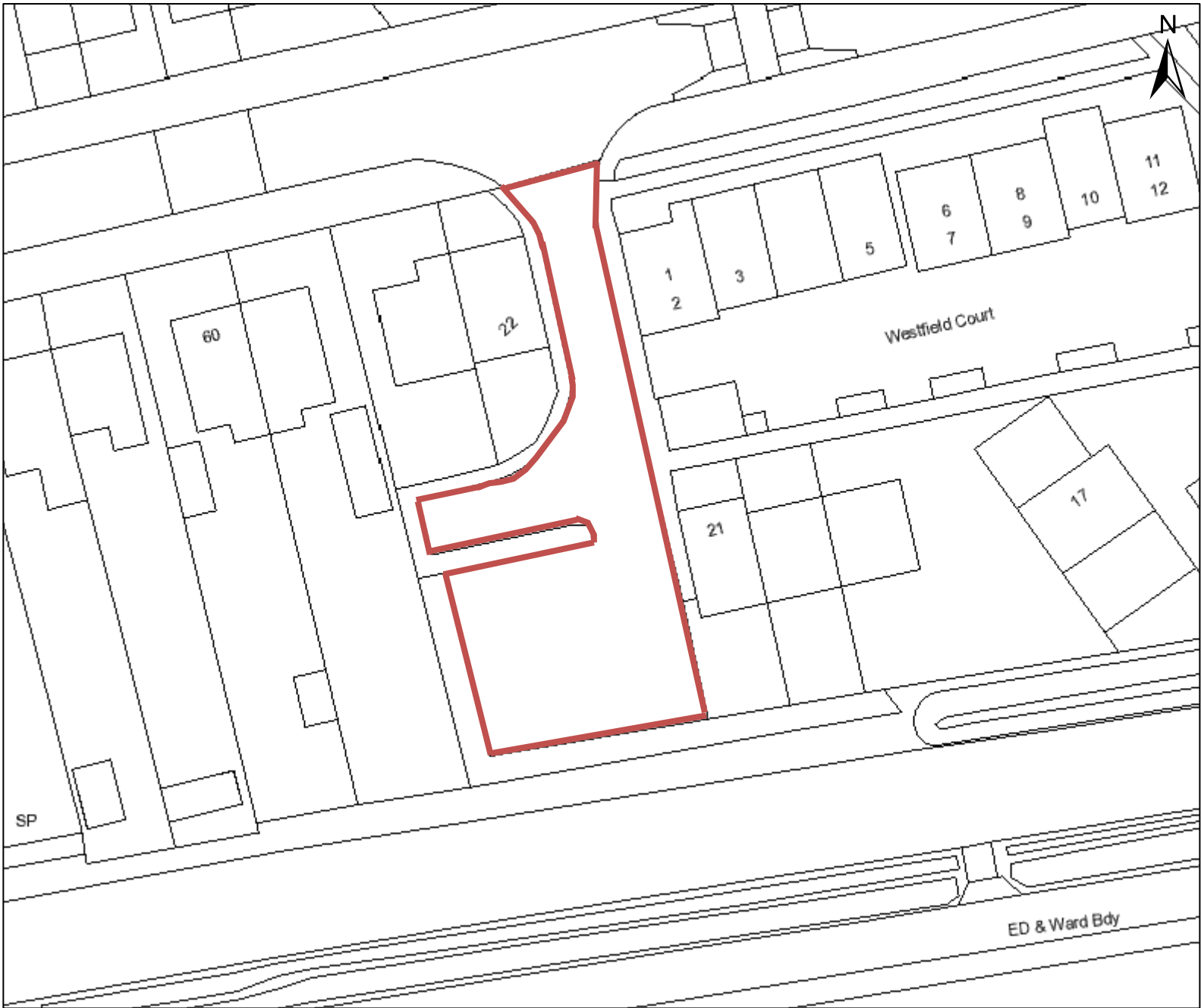
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